



**AFSA NATIONAL COMMITTEE MEETING
MINUTES**

20th May 2011

**HOTEL RUSSELL, 1-8 RUSSELL SQUARE, WC1B 5BE, BLOOMSBURY,
LONDON, WC1B 5BE, UK**

PRESENT

Jagtar Singh (JSA)	JSA
Sultana Kimiti (SK) (Vice Chair)	TWFRS
Mohamed Jogi	AFSA
Tejinder Ajmal	LFRS
Ricky Lawrence	London Ambulance
Shilla Patel	LFRS

APOLOGIES

Diane Dunlevey	SFRS
Naveed Sharif	LFRS
Nina Kang	DFRS
Shanti Wass	HFRS
Zahoor Ahmad	HWFRS

		ACTION
	INTRODUCTIONS	
	Introductions were made and JS thanked members for attending and expressed that this meeting would provide a good opportunity to make progress around three key issues (a) AGM Development day (b) National Conference (c) Partnership Working	Jagtar Singh
2.	AFSA AGM – 21st and 22nd July 2010	
	It was confirmed that Avon FRS would be the host. The following funding options were discussed (a) Host brigades pays for 30 delegates at £250 per delegate (b) Host pay for 15 delegates and other regional brigades purchase 5 each (c) Corporate sponsors are sought. Option 1 was chosen The Marriott hotel would be the venue for the AGM & development day AGM/Development day details to be communicated immediately without delay to regional reps/past delegates via SP & BG & JS & CFOA	MJ

	In addition the literature to be forwarded to SP to design poster	MJ/SP
	AGM programme to include a report from the National Officer & regional representatives	MJ
	JS confirmed that CFO & host Kevin Pearson would source an inspirational speaker for the AGM	JS
	Workshop 2 to be deleted and to be replaced with a workshop from Avon FRS on E&D training to be facilitated by Barbara Brown and Margaret Harte	MJ
	Programme to include a panel session at the end and to be titled 'I can, we can and AFSA can' and Ricky Lawrence from London Ambulance to be invited	MJ
	Programme for the AGM & Development day confirmed	ALL
3.	NATIONAL CONFERENCE 2010	
	The CFOA President – Lee Howells to be invited and included in the programme	MJ
	Letters to all speakers to be sent via ZA	MJ/SW
	Poster to be designed by SP/MJ to forward details	SP/MJ
4.	Partnership Working	
	Discussions with the Chair of the National Ambulance BME Network resulted in a agreements that a non legally binding memorandum of understanding around (a) join events (b) Joint communications (c) Sharing of good practice and be discussed by both groups and to be agreed and signed at the AGM in July 2011	MJ/RL
10.	DATE AND VENUE OF MEETINGS AND EVENTS	
	<u>10th June 2011 - 10am - 2.30pm</u> The meeting will be hosted by East Sussex FRS at; Hove Fire Station English Close Hove BN3 - 7EE	
	21 st and 22 nd July 2011 – AFSA AGM & Development Day - Bristol	
	9 th Sept 2011 - Venue TBC	
	17 th -18 th Nov 2011 – AFSA National Conference – Hampshire	