

## Meeting at Hereford and Worcester FRS



Date:	4 <sup>th</sup> November 2011
Time:	10.00 to 14.30
Venue:	Hereford and Worcester FRS HQ
Chair:	Zahoor Ahmad
<b>Present</b>	
<ul style="list-style-type: none"> <li>• Zahoor Ahmad (ZA) Chair H&amp;W FRS</li> <li>• Jagtar Singh (JSA) AFSA JSA</li> <li>• Shanti Waas (SW) South East Coast Rep &amp; HFRS</li> <li>• Diane Dunlevy (DD) SFRS</li> <li>• Mohamed Jogi (MJ) AFSA</li> </ul>	

		Lead
1	<b>Welcome</b> by Chair – It was agreed that the purpose of the meeting was to discuss the forthcoming conference and also the associated Business Strategy 2012-14	
2	<b>National Conference 2011 – Hampshire FRS</b> <ul style="list-style-type: none"> <li>• The agenda for the conference was agreed</li> <li>• It was confirmed that 100 delegates had now registered</li> <li>• SW requested that an invoice for 10 delegates x £250 should be issued and sent to him and Hampshire FRS</li> <li>• The conference brochure was agreed and ZA agreed that he would arrange for the printing of 100 copies</li> <li>• The report for the Lancashire conference 2010 was agreed and this report would be in digital format only and placed on the AFSA website.</li> <li>• The AGM development report 2011 was agreed including the printing of 500 copies at a cost of £800.</li> <li>• It was agreed that hotel costs of approximately £3k would be paid to Novotel it should be noted that approximately £1500 would be recouped from delegates.</li> <li>• It was agreed that a float of £1500 would be arranged to enable SW to pay for the evening entertainment.</li> <li>• It was agreed that the local charity designate for this year's conference would be the Alzheimer's charity/prostate cancer and water wells project.</li> <li>• Awards citations agreed and it was agreed that the revised final list would be distributed to the exec for comment</li> </ul>	MJ ZA MJ ZA MJ/BS MJ/SW/ BS JS
3	<b>Business Strategy 2012-14</b> <ul style="list-style-type: none"> <li>• This strategy with accompanying objectives was agreed including the need to develop into a digital format to be distributed within the delegate pack and formally mentioned within the chairs speech.</li> <li>• It was agreed that a post conference should explore further</li> </ul>	MJ

