

MEETING

Date:	09 December 2011
Time:	10.00 to 12:00
Venue:	Safeside Centre West Midlands FRS HQ 101 Vauxhall Road Birmingham B7 4HW
Chair:	Zahoor Ahmed (AFSA National Chair)

Attending:

Zahoor Ahmed	(ZA)	National Chair.
Julie Sandbrook	(JS)	Cambridge FRS.
Jagtar Singh	(JSA)	JSA Associates – National Advisor.
Mohamed Jogi	(MJ)	AFSA Strategic Co-ordinator.
Preith Shergill	(PS)	West Mids Regional Chair
Baiju Panchmatia	(BP)	West Mids FRS Community Safety Health Advocate.
Michael Ogwo	(MCO)	Note taker.

Apologies:

Shanti Waas	(SW)	Regional Rep South East Coast.
Sultana Kimti	(SK)	Exec Committee Member.
Wayne McCollin	(WM)	Exec Committee Member.
Muhammad Ahsan	(MA)	Essex FRS – Fire Safety Officer.
Umar Zamman	(UZ)	National Vice Chair
Karen Choudhary	(KC)	Exec Advisor – Community Safety & Inclusion.
Preith Shergill	(PS)	Equality & Diversity Manager West Midlands FRS.
Manjit Singh	(MJS)	Exec Committee Member
Naveed Sharif	(NS)	Regional Rep North West
Jag Hayer	(JAG)	Derbyshire FRS.
Diane Dunlevy	(DD)	Equality & Diversity Officer Staffordshire FRS.

		Lead
	Start: 10:08	
1	Minutes to meeting 15 September 2011 – Preston Lancashire. Minutes viewed true record	
2	Feedback for National Conference 17-18 Nov 2011 – Southampton Hampshire Feedback at the Conference stated that 2011 was the best AFSA Conference yet. Post conference emails have been supportive of future AFSA conferences, stating that the speakers and content added significant value to their existing knowledge and understanding; especially those speakers from external organisations.	
3	Business Plan 2012/13 Cornerstone leads agreed Cornerstone 1 – Shilla Patel Cornerstone 2 – Mohamed Jogi (Volunteered) Cornerstone 3 – Preith Shergill (Volunteered) Cornerstone 4 – Jagtar Singh in tandem with Umar Zamman. Action - At the next meeting, leads are to offer their ideas consult with the people who can support them and make contributions.	JS/UZ PS MJ/SP

4	<p>Budget Position 2010 – 2011 paperwork is ready for release & statement of accounts can be done. Breakdown of 2011 Conference. Cost of conference £19000.00 Income from sponsorship and delegate fees £18000.00 Membership – to date 20 out of 3 FRS have paid corporate sponsorship fees. Charity Projects - £1500 from the charity account to be forwarded to Dennis Moss for the building of 2 water wells in India.</p>	<p>Z/BS</p> <p>JS/BS/M JS</p>
5	<p>Regional Updates</p> <p>East of England – planned events - Sikh awareness event – no date given - Development day for which £1000.00 seed funding is available. Recommendation for AFSA partnership with East of England FRS. London & report back at the next meeting - Year on from riots focus on young people. L.I.F.E Team with £1m from London Forum for debate between delegates and young people. The timing is dependent on coincidence with 2012 Olympics. This should be supported by AFSA.</p>	<p>JS</p>
6	<p>AOB.</p> <p>National Disability Support Foundation (NDSF). AFSA to embrace and support Tim Hoy in his work for the foundation with advice and information. A memorandum of understanding is required between NDSF and AFSA to maintain AFSA’s identity with this organisation. All joint AFSA and NDSF conferences are to carry the logos of both organisations. Agenda item - To be discussed at the next meeting</p> <p>International conference. Arrangements and planning need to be completed in the next 12 months. Likely venues are London or Manchester. The planning team is discuss this at the next meeting to be held on either 17th or 24th February 2012. And report back at the next meeting</p>	<p>JS</p> <p>JS</p>

Dates of next meetings

- 24th February 2012 – (10am – 2pm) followed by a development session
- 27th April – 2012 – Hereford and Worcester (10am -2pm)
- 22nd June – 2012 - West Midlands (10am -2pm)
- 28th September - 2012 – London (10am -2pm) followed by a development session
- 14th & 15th November 2012 – National Conference
- 7th Dec 2012 – Hereford and Worcester (10am -2pm)